



OFFICE OF THE MAYOR

NOTICE TO PROCEED

12 September 2022

Date

JILIJHEN ENTERPRISES

#24 Road, 7 Bagong Pag-Asa 1,
Quezon City

Dear Sir/Madam:

We wish to inform you that your contract for the **Supply and Delivery of Cot Beds** for the use of the **Pasig City Disaster Risk Reduction and Management Office** under **Purchase Request No. 100-22-01-146**, covered by **Purchase Order No. 22-08-1881** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

VICTOR MA. REGIS N. SOTTO
City Mayor

By authority of the City Mayor:


ATTY. JERONIMO U. MANZANERO
City Administrator

Conforme: 
JOHN JEFFREY P. LONDINO
Authorized Representative
JILIJHEN ENTERPRISES

Date:

9-12-22